

# Teaching and Learning Policy

## From Staff Policies

### Purpose

To provide high quality teaching and learning for all students. To enable students to make good progress in their learning in line with national standards. To engender a positive approach to learning which will encourage students to maximise future learning opportunities. To promote a positive culture in which achievement and success is celebrated and rewarded.

### Principles

A rich, varied and inclusive curriculum is provided which meets the needs of all students and allows them to achieve their full potential. The curriculum is constantly reviewed to ensure that the opportunities for students to engage in quality learning and teaching are maintained and developed. The curriculum represents the core work of the school; it is supported by effective subject leadership and a committed team of professional teachers, learning support assistants, tutors, governing body, students and parents/carers.

### Roles and Responsibilities

The **Senior Leaders** should:

- Lead the discussion on the development of Learning and Teaching with Subject Leaders and the Governing Body.
- Support Curriculum and Subject Leaders in developing and realizing agreed action plans through the termly Link meeting.
- Implement systems for ensuring effective teaching and cross-curricular groups that promote high standards of achievement, through assessment, target-setting and reporting processes together with the effective deployment of Teaching Assistants.
- Monitor standards of Learning and Teaching and a consistency of delivery through the Evaluation of Teaching and Learning process.

The **Assistant Headteachers/ Curriculum Leaders/ Deputy Curriculum Leaders** should:

- Lead the review and development of the Schemes of Work to ensure the curriculum and its delivery are fully inclusive, differentiated, targeted and resourced to meet the needs of all students together with curriculum and examination requirements.
- Lead departmental discussion on Learning and Teaching initiatives and provide opportunities for moderation.
- Monitor and review the effectiveness of teaching groups through the assessment, target-setting and reporting processes.
- Monitor the quality of Learning and Teaching through the Evaluation of Teaching and Learning process.
- Deploy teaching staff effectively, identifying key areas of responsibility for Curriculum Leaders / Assistant Curriculum Leaders and Deputy Curriculum Leaders, providing an induction and mentoring

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<b>Legal Status</b>
Non-Statutory
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<b>Next Review</b>
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<b>Responsible SMT</b>
KC

programme for trainee teachers, Newly Qualified Teachers and new teaching staff and leading the Appraisal process.

- Identify CPD opportunities in order to meet departmental and performance management targets.
- Support Subject Teachers in the implementation of the Behaviour Policy.

The **Assistant Subject Leaders** should assist the **Subject Leader** in:

- Ensuring that the curriculum provision is appropriate for and accessible to, all abilities.
- Ensuring that Schemes of Work are clearly identified.
- Being aware of, and responding as appropriate, to all local and national appropriate initiatives.
- Agreeing and developing new courses as appropriate.
- Monitoring and evaluating the effectiveness of curriculum provision, the quality of teaching and the quality of student learning by using the relevant performance indicators.
- Monitoring and evaluating the educational progress and achievement of students and intervening accordingly.
- Assisting Curriculum Leaders with recruitment, selection and deployment of teaching staff including temporary, cover and supply staff.
- Ensuring the necessary professional approach to deliver the curriculum effectively.
- Ensuring that appropriate CPD is identified and evaluated.
- Ensuring a team ethos by creating good working relationships to enhance Teaching and Learning performance.
- Being responsible for the co-ordination of the financial and physical resources as delegated by the Curriculum Leader.
- Being responsible for the Health and Safety issues in the Curriculum Area.

The **Teaching Staff** should:

- Plan and deliver high quality, targeted, fully inclusive and differentiated class work and homework in accordance with the Schemes of Work.
- Contribute to departmental discussion on Learning and Teaching initiatives and participate in the sharing of good practice and the dissemination of exemplar work.
- Support high standards of Learning and Teaching by monitoring student progress through the effective use of the assessment, target-setting and reporting systems.
- Promote high expectations of attitude, behaviour and attainment with effective use of the Rewards and Sanctions system.
- Work with Teaching Assistants as indicated by the Assistant Headteacher for Inclusion, Learning Coordinator and LSU.

The **Special Needs Department** should:

- Identify students with special educational needs.
- Provide in-class support and withdrawal as appropriate.
- Disseminate information and support strategies to subject leaders.
- Monitor and evaluate the progress and development of identified students.
- Work with outside agencies to support individual students.

The **Tutors** should:

- Deliver the Tutor Programme as directed by the Tutor Programme co-coordinator and Life Skills team.
- Promote the ethos, standards and expectations of the school.
- with regard to student dress, equipment, attendance and behaviour.
- Disseminate information about tutees to subject teachers.
- Follow up required action indicated on SIMS.
- Liaise with parents/carers.
- Comply with registration procedures in liaison with the Pastoral Office.

The **Students** should:

- Demonstrate a positive attitude to their own learning and that of other students.
- Negotiate aspirational targets and work towards them.
- Use the Home-School diary and Show my Homework to support their learning and organization.
- Follow the principles of behaviour as laid down in the Behaviour Policy.

The **Parents and carers** should:

- Work positively with the school to promote a positive ethos and high standards of attainment, attitude and behaviour.
- Support their child's learning by regularly checking their Home-School diaries and Show my Homework in line with Homework procedures and the Home-School Communication Policy.

- The Governing Body will monitor the effectiveness of the procedures found within the Teaching and Learning Policy through the Governor's Teaching & Learning Committee.
- Prior to any sufficient change to the policy the governing body will seek and consider the views of students, staff, parents and carers on the effectiveness of the policy.

### **Related Information**

#### **Student**

- School day timings
- Setting and using targets
- Student Grouping Structure 2017-18

### **Related Policies**

- Curriculum Policy
- Equality Policy
- Sex and Relationship Education Policy
- Special Educational Needs Policy
- Rewards Policy
- Homework Policy
- Home-School Communication Policy
- Gifted and Talented Policy

- Student Behaviour Policy
- Literacy Policy
- Numeracy Policy
- Citizenship Policy
- Work Related Learning Policy

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At Priory we aim to identify and support all children following the guidance as laid out in the East Sussex Dyslexia Policy.

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