



Priory School Network

Acceptable Use Policy for Students

What is an Acceptable Use Policy (AUP)?

This is your promise to be sensible when you use a school system. Everyone at school makes this promise – students and teachers. It's a Policy to make sure your Use is Acceptable.

Why do we have rules?

We have rules because we want the systems to work properly, your work to be safe, and you to be safe too!

Are these all the rules?

This is a simple guide, not a full list of rules. If you're not sure if something is allowed, ask - we may have to change the rules sometimes because technology changes fast.

Remote Learning

Systems for conducting live lessons are an extension of the school and normal standards of conduct are to be maintained while working remotely. Additional rules can be found in the Remote Learning Home Acceptable Use Agreement.

Remember: School systems are not private – this means we may look at your files, emails or internet use to make sure you are being sensible. That may include any portable storage you bring into school.

I must

- only log on as myself, protect my password, and never give it to anyone else
- lock my computer screen if I walk away from it while I'm logged on
- only do school work on my computer during lessons
- tell my teacher or house head if I have any e-safety problems (e.g. being bullied online)
- only use school systems to talk to staff online (e.g. school email)

I must not

- let anyone else use my computer while I am logged on unless a teacher asks me to share
- try to change computer settings or touch their connections
- try to get at anyone else's files unless they are in the student shared area
- break into any computer systems here or online
- use my computer to remotely access non-school equipment (e.g. home computers)
- try to connect any non-school equipment to the network without permission (e.g. phones, personal laptops)
- make, look for, keep or give out inappropriate material (e.g. anything hurtful, obscene or illegal)
- try to get round the school's internet filter
- give out personal details of other people online
- deliberately waste resources (e.g. fill up my network space with things which are not school work)

I understand that

- if I break this promise I may not be allowed to use school computers
- if I keep breaking this promise or do something very serious I could be excluded
- if I break a law to do with computers the school may contact the police

Agreement

I have read and understood this AUP and I promise to follow it.

Signed _____
(write your full name in capitals, e.g. JOHN SMITH)

Date _____