



Priory School Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Every student at Priory School in years 8-11 is entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- to understand how to make applications for the full range of academic and technical courses.

Management of Provider Access Requests Procedure

A provider wishing to request access to students should contact Mr Julian Ashworth (Deputy Headteacher and nominated Priory School Careers Leader).

Telephone: 01273 476231 ext 213 email: julian.sshworth@priory.e-sussex.sch.uk

Opportunities for Access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents. These include but are not limited to:

	Autumn Term	Spring Term	Summer Term
Year 8		Life skills lessons	Careers Week, featuring Creative Cafe
Year 9		Year 9 Options event	
Year 10	Critical Thinking – work experience preparation sessions	Critical Thinking lessons and tutor group opportunities	Critical Thinking – assembly; Post 16 taster sessions
Year 11	Assembly on opportunities at 16; Your Future afternoon event		

Please speak to our named Careers Leader to identify the most suitable opportunity for you.

The school policy on safeguarding http://pslw-wamp-001/wikiStaffPol/index.php/Child_Protection_and_Safeguarding_Policy sets out the school's approach to allowing providers into school as visitors to talk to our students.

Premises and Facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of his team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at break and lunch times and at the end of the school day.

Approval and Review

Approved **13 February 2020** by Governors at the Full Governing Body Meeting

Next review : **February 2021**

Signed: **Sarah Roberts** Chair of Governors

Tony Smith Headteacher