

Priory School LCLP Foundation School

**Admissions Policy Determination
for the School Year 2022/23.**

Priory School is a Foundation School and therefore the Governing Body is the admission authority for the school.

All admission authorities are required to determine their admissions arrangements for the 2022/23 school year, regardless of whether they undertook consultation.

These arrangements will be circulated after 28th February and will appear on the East Sussex and school websites by 15th March as required by current Regulations.

Any persons wishing to object to these admission arrangements should write to the Office of the Schools Adjudicator at the following address:

OSA
Bishopsgate House
Feethams
Darlington
DL1 5QE

Email: osa.team@schoolsadjudicator.gov.uk

Any objections must be made by 15th May 2021

1 Admission Number

There is no proposed change to the admission number. The Governors intend to admit a maximum of 232 pupils to Year 7 in September 2022.

2 Application process

Main Round

Applications for the September 2022 intake for the Academic year 2022/23 must be made using the County Council's application procedure. Parents can apply online via their Local Authority or by completing a paper copy, available from their Local Authority, which will need returning to their Local Authority, **NOT** the Authority of the school you wish your child to attend.

The closing date for Year 7 applications is 31st October 2021.

In Year

Applications for in-year admissions for the academic year 2022-23, should be made via the LA (East Sussex County Council). The co-ordination of admissions for in-year applications will be determined by Priory School.

3 Late Applications

If an application is received after the national closing dates without a good reason it will be dealt with after the 'on time' applications have been processed. Not knowing about the closing date or forgetting to submit your application are not good reasons for applying late.

If you have a good reason for applying late (eg, you move house) your case will be considered as on time provided that a, the application is received by 31st January 2022 and b, at the same time you supply independent supporting evidence as to why you applied late.

In the case of a house move, a solicitor's letter confirming exchange of contracts, or a signed tenancy agreement clearly showing the move took place after the closing date will be required. If there is no proof, or the LA does not consider the reason valid, the application will be treated as late. There is no separate right of appeal against the decision as to whether the application is treated as on time or late.

4 Oversubscription Criteria

If there are more applications than places available at the school, the criteria below will be used to determine which children are offered the available spaces:

1 Looked after children and children who were looked after, but ceased to be so because they were adopted (or subject to residence orders or special guardianship orders) immediately following being looked after.

2 Children who will have a brother or sister at the school at the time of admission and who live at the same address, within the pre-defined community area.

The definitions of 'sibling' and community areas are as shown in the admission booklet 'Apply for a school 2021-22'.

3 Other children living within a pre-defined community area.

Each home address within the county falls within a community area although living within the community area does not guarantee a place. Maps of the community areas are shown in the admission booklet 'Apply for a school 2021-22'.

4 Children who will have a brother or sister at the school at the time of admission who live at the same address, outside the pre-defined community area.

The definition of sibling is as shown in the admission booklet 'Apply for a school 2021-22'.

5 Other children living outside the pre-defined community area.

Tiebreaker

In the event of oversubscription within any category, place allocation will be decided by prioritising applications based on the home to school distance measured in a straight line (as the crow flies).

In the event that applicants cannot be prioritised using the tiebreaker above because the distance measurements are the same, the Authority will use random allocation to decide which children will be offered the remaining places. This will be done electronically using the Authority's admissions software.

Applications for children to be educated out of chronological year group

The School Admissions Code 2014 specifies that parents applying for a school place have a right to request that their child be educated outside their chronological age group. It further specifies that the admission authority for the school in question should make a decision as to whether to agree this 'on the basis of the circumstances of the case and in the best interests of the child concerned'. The admission authority is required to take into account various factors including the views of the Head Teacher.

The County Council, having sought all relevant advice, will work on the assumption that it is in the best interests of children to continue to be educated out of year group if the child has been the case hitherto, where they have been in a school which follows the National Curriculum, unless there are clear reasons why this is inappropriate.

Where parents submit applications for their children to be educated out of year group where this has not happened before, or where they have come from provision that does not follow the National Curriculum (eg private provision or overseas) the County Council will make a decision in the best interests of the child in consultation with the Head Teacher of the relevant school as in the case of summer-born children applying at reception entry (see primary scheme).

These arrangements apply to schools where the County Council is the admission authority schools in the co-ordinated scheme which are their own admission authority are encouraged to work in the same way but the decision is for each admission authority to make in these cases.

The County Council will continue to advise all parents whose request for admission out of year group is agreed of the potential difficulties this could cause later on, and continue to require parents to agree that they have understood this and take responsibility for this decision before the child is admitted to school in East Sussex. The admission should not be held up if the parent refuses to sign though, in this case it would need to be clearly documented that the parent had been advised of the risks but had refused or otherwise failed to sign the disclaimer.

Twins and children from multiple births (all community and voluntary controlled schools).

Where the admission of both twins or all siblings from a multiple birth would cause the school to rise above its Planned Admission Number, both twins or all of the siblings will be admitted.

Explanation of words and phrases:

Community area: each home address in the county falls within a community area for a school (or schools) although living in a community area does not guarantee a place. Please see the map at the end of this document for information as to which areas are applicable to each school.

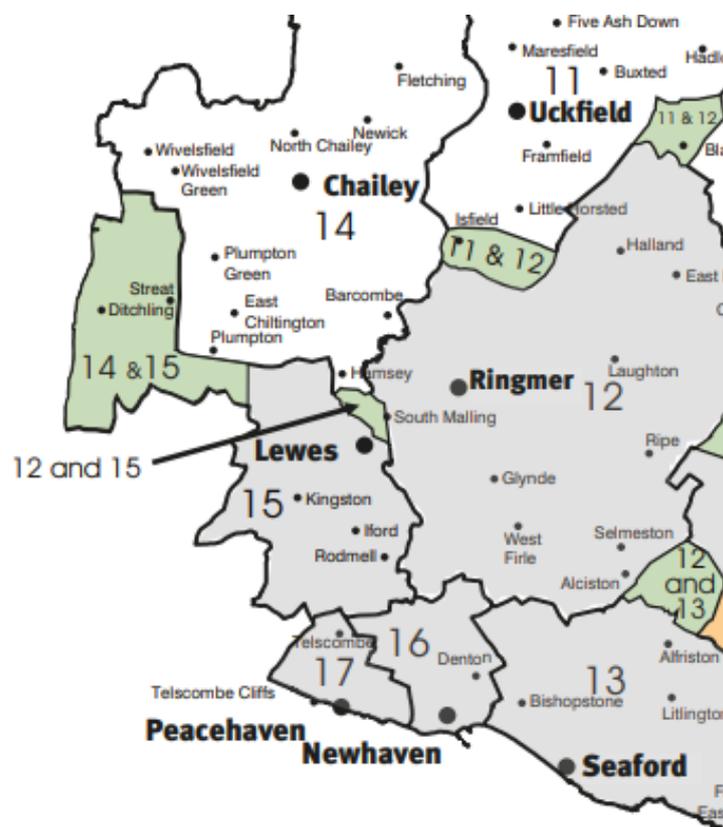
Looked after child: a 'looked after child' is a child who is a, in the care of a local authority, or b, being provided with accommodation by a local authority in the exercises of the social services function at the time of making an application to a school (see section 22 (1) of the Children Act 1989. Children accommodated under section 20 of the Children Act 1989 are included in this priority.

Previously looked after children are children who were looked after but ceased to be so because they were adopted or became subject to a Child Arrangements Order or special guardianship order. This may include children previously in state care outside of the UK>

Sibling: for admissions purposes, children are siblings if they are full/half or adoptive/foster brother or sister living in the same household. We do not include step-children for the purposes of school admissions ie two families coming together.

5 Waiting Lists.

Details of any unsuccessful applicants will be held on a waiting list which will be kept in the order of the oversubscription criteria above. This will be held until the end of Term 2 when the list will be cleared. After this time, any applicant wishing to join a waiting list will need to reapply.



Community area map (taken from the Schools Admission Booklet available on the ESCC website.)

Each home address in the county falls within a community area for a school (or schools).

- 11 Uckfield College
- 12 King's Academy Ringmer
- 13 Seaford Head School
- 14 Chailey School
- 15 Priory School
- 16 Seahaven Academy
- 17 Peacehaven Community School & Seahaven Academy