



Mountfield Road, Lewes, East Sussex, BN7 2XN

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Your Reference:

Our Reference: *j/Trips/Media School/Brighton Pier July 2019*

Dear Parent/ Carer

Media School Brighton Beach and Pier Visit Tuesday 16 July 2019

As an end of term treat to celebrate all the wonderful achievements of the students in Media School this year, we would like to take the students to Brighton Beach for a picnic and to spend some time on the pier on Tuesday 16 July.

In the morning, the students will be presenting their work to senior teachers at school. We, therefore, intend to leave school at 10.30am to catch the train to Brighton, and will return to Lewes Station by 3.00pm. The train tickets will be paid for from the Media School fund.

A packed lunch will be provided for eligible students, as well as picnic food for all. Students may bring additional food for lunch, if they so wish.

It is essential that students wear appropriate footwear and bring a hat and sunscreen, as well as water, for the trip.

We hope this will be an enjoyable and memorable end to a really successful year in Media School.

Please return the attached consent form to the Trips Letter Box, by Tuesday 9 July.

Kind regards

Jo Nulty
Media School Team Leader.



**Media School Brighton Beach and Pier Visit
Tuesday 16 July 2019**

Student Name:	Tutor group:	
First contact: Parent / Carer contact details during the trip: Name: Telephone number: Email address: Relationship to child:		
Second contact: Parent / Carer contact details during the trip: Name: Telephone number: Email address: Relationship to child:		
I give consent for the medical and emergency contact information provided to be used for the purpose of effective planning of school trips. In some circumstances the data will be shared with ESCC, for the purpose of approving visits and also any external providers involved in the organisation and delivery of the visit. The data will be held until your child is 25 years old, in accordance with our retention schedule. For more information about your rights, please contact the school's Data Protection Officer kw@priory.e-sussex.sch.uk		YES / NO Please be aware that if consent is not provided, it may not be possible to include your child within the visit

My child has no illness, allergy or physical or mental condition (please tick to confirm or fill in the section below)	Tick here
Health issues of which we should be aware (e.g. allergies, asthma, diabetes, etc.) Will the student be carrying medication? Pre-existing conditions: ESCC insurance may not cover claims for pre-existing conditions – whether long term, e.g. epilepsy, or short term, e.g. a broken leg – unless it can be shown that GP consent to travel has been obtained and conditions of travel have been met. Consent does not have to be written, it can be verbal. By signing parental consent forms, parents are agreeing to this condition and confirming it has been met. Please sign on page two of this consent form.	
My child receives Free School Meals and would like the school to provide a packed lunch	YES / NO
Please add any information you feel may be of assistance to the staff in charge of this trip. 	

Please read the following points and sign page 2 of this consent form.

- I have read the information about the proposed trip and agree to my child taking part in the visit and the activities included in the letter. I have informed the visit leader of those activities I do not want them to participate in. I declare my child fit enough to undertake the activities.
- I have notified the organiser (see above) of any ailment, allergy, condition or diet that requires the attention of the organiser.
- I authorise the organiser to act on my behalf in an emergency and to sign on my behalf any consent forms required by medical authorities if they know it would not be advisable to wait for my own signature.

- I understand that my child should behave appropriately at all times and on no account should obtain, buy or take alcohol, tobacco or other banned/illegal substances.
- I have discussed the behaviour code with my child and ensured that they have understood the importance of following instructions for their own and other's safety.
- I understand that if my child's behaviour at school is not acceptable, he/she risks prior withdrawal from the trip as the school cannot allow any compromise to the well-being and safety of the party. I also understand that the school would attempt to find a replacement, but if no one were available I would risk losing any money paid as it is not possible to pursue a claim for compensation under the School Journey Insurance Policy in these circumstances.
- Final payment will need to have been received and cleared before the date of travel. Failure to do so may result in not being able to attend the trip and no refund being issued for payments made to date.
- **I have read the school's Refund Policy for school trips**, which forms part of the Educational Visits Policy, and can be found on the Priory School website under School Info / Policies. I understand I may not get any refund of payments made if I withdraw my child from the trip.
- I understand that, while the school staff in charge of the group will take all reasonable care of the young people, unless they are negligent they cannot be held responsible for any loss, damage or injury suffered by my son/daughter arising during or out of the journey.
- I have completed the form to the best of my knowledge, if any information changes prior to the visit taking place I will inform the school immediately and if required seek medical consent from our GP.
- I have read, understood and agree to the conditions outlined above.
- The school will carefully assess your son/ daughters suitability for this activity. Should there have been any prior concerns regarding risky behaviours your child's application may be refused.

Signature of parent/carer Date

**Please return to: TRIPS LETTER BOX, next to Reception,
Priory School, Mountfield Road, Lewes, BN7 2XN
by 9am on Tuesday 9 July 2019 at the latest.**